



YELLOWHEAD COUNTY

COMMERCIAL FACILITY MAINTENANCE SERVICES CONTRACTOR REGISTRATION

TYPE OF BUSINESS: _____
(e.g. general contractor, electrical, HVAC, plumbing)

NAME OF OWNER: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS EMAIL: _____

TELEPHONE: _____

WORKERS' COMPENSATION ACCOUNT N^o:- _____

INSURANCE COMPANY: _____ POLICY N^o:- _____

| | |
|------------------------------------|--|
| Years in Business | |
| Number of Employees | |
| Number of Service Vehicles | |
| Service Vehicle Rate (Hourly / Km) | |
| Labour Rate (Hourly) | |
| Technician Rate (Hourly) | |
| Apprentice Rate (Hourly) | |
| Minimum Service Charge | |

The **OWNER** agrees to the **TERMS** and **CONDITIONS** of this **AGREEMENT** and has signed and dated this **DOCUMENT ACKNOWLEDGING ACCEPTANCE** of the **CONDITIONS**.

DATED THIS _____ DAY OF _____, 20____

ACCEPTED BY:

OWNER
NAME _____
(PLEASE PRINT)

YELLOWHEAD COUNTY
GM OF INFRASTRUCTURE & PLANNING

(SIGNATURE)

(SIGNATURE)

PLEASE SEE REVERSE SIDE FOR CONDITIONS

The personal information on this form is being collected under the authority of the Protection of Privacy Act (POPA) s.4(c) and is being used for **Hiring Contractors**. Questions about the collection or use of this information can be directed to the GM of Infrastructure and Planning Services for Yellowhead County at (780) 723-4800.



AGREEMENT CONDITIONS

1. THE OWNER SHALL PROVIDE SKILLED, WELL TRAINED STAFF WITH APPROPRIATE TRADE TICKETS.
2. THE OWNER SHALL PROVIDE WORKERS' COMPENSATION BOARD COVERAGE FOR ALL STAFF AND PERSONAL COVERAGE FOR OWNERS AND DIRECTORS.
3. RATES INCLUDE WORKER'S WAGES AND WORKER'S COMPENSATION COVERAGE.
4. MOBILIZATION AND DEMOBILIZATION WILL BE PAID BY THE COUNTY AS PER RATES SUBMITTED.
5. YELLOWHEAD COUNTY, IN THE ABSENCE OF ITS NEGLIGENCE, IS NOT RESPONSIBLE FOR ANY LOSS OR DAMAGE TO ANY EQUIPMENT OR SERVICE VEHICLES.
6. EQUIPMENT USED SHALL MEET ALL SAFETY REGULATIONS UNDER THE OCCUPATIONAL HEALTH AND SAFETY ACT.
7. THE OWNER MUST CARRY COMPREHENSIVE GENERAL LIABILITY INSURANCE AGAINST BODILY INJURY AND PROPERTY DAMAGE CLAIMS. COVERAGE MUST INCLUDE LIABILITIES ASSUMED UNDER WRITTEN CONTRACT. THE OWNER AGREES TO PROVIDE UPDATED POLICY INFORMATION IF ANY CHANGES OCCUR.
8. THE OWNER AGREES TO INDEMNIFY AND HOLD HARMLESS YELLOWHEAD COUNTY, ITS EMPLOYEES AND AGENTS FROM ANY AND ALL CLAIMS AND DEMANDS ARISING OUT OF OWNERS PERFORMANCE OF THIS AGREEMENT.
9. PROCESSING OF PAYMENT WILL COMMENCE UPON RECEIPT OF INVOICE.
10. IF THE OWNER DOES NOT ADHERE TO THE ABOVE CONDITIONS, YELLOWHEAD COUNTY SHALL HAVE THE RIGHT TO TERMINATE THIS AGREEMENT AT ANY TIME, WITHOUT PENALTY.
11. THIS IS TO CERTIFY THAT THE PROPERTY AND/OR SERVICES ORDERED OR PURCHASED BY YELLOWHEAD COUNTY ARE SUBJECT TO THE GOODS AND SERVICES TAX.
12. OWNER AGREES TO WORK FOR THE HOURLY RATES SUBMITTED.