

Please allow at least two (2) weeks for compliance review requests.

This fact sheet has no legal status and cannot be used as an official interpretation of the various regulations currently in effect. Users are advised to contact the Planning and Development department for more information. Yellowhead County accepts no responsibility for persons relying solely on this information.



# Letter of Compliance

DEVELOPMENT GUIDE

(780)-723-4800

Toll Free: 1-800-665-6030

[www.yhcounty.ca](http://www.yhcounty.ca)



## What is a Letter of Compliance?

A Letter of Compliance is a letter issued by the Planning and Development Department indicating that a property either complies or does not comply with the regulations of the County's Land Use Bylaw with respect to setbacks.

Yellowhead County provides a Letter of Compliance upon request.

## What is it used for?

Letters of Compliance are requested to evaluate that buildings do not encroach upon easements, right-of-ways, other properties, that they have the required Development Permits, and that all development conforms with the Land Use Bylaw.

## What is a Real Property Report?

This document is prepared by an Alberta Land Surveyor and can be obtained by contacting a local surveying company.

## What is the process after I request a Letter of Compliance?

If it is determined that development on a property complies with the regulations and setbacks of the County's Land Use Bylaw, the applicant who submitted the request will receive a letter informing them.

If it is determined that development on a property does not meet County regulations and setbacks, the applicant will receive a letter informing them which structures are in contravention. At this time, the applicant may apply to obtain a Development Permit immediately thereafter to gain compliance.



### A Letter of Compliance from Yellowhead County requires:



A completed Request for Compliance application form



The signature of the registered property owner



\$150.00 Application Fee



A Real Property Report less than one (1) year old

### Request for Compliance Form

A Request for Compliance Form can be found on our website at [www.yhcounty.ca/planning-guides](http://www.yhcounty.ca/planning-guides)

Forms can also be picked up at:

Yellowhead County Administration Building  
2716 - 1 Avenue  
Edson, Alberta  
T7E 1N9

## Additional Information

The Development Authority shall not be liable for errors due to incorrect or incomplete information provided by either the Alberta Land Surveyor or Applicant.

The Development Authority shall rely on the Real Property Report and is not required to undertake independent site inspections.

All inquiries can be directed to the Yellowhead County Planning Department at [planninginfo@yhcounty.ca](mailto:planninginfo@yhcounty.ca).

