



**BYLAW NO. 05.24**

***BEING A BYLAW FOR THE PURPOSE OF ESTABLISHING VARIOUS FEES, RATES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY THE MUNICIPALITY***

**WHEREAS**, pursuant to the *Municipal Government Act*, R.S.A. 2000, c M-26, and amendments thereto, a Municipality has the authority to establish fees and charges for the provision of goods and services provided by or on behalf of the Municipality.

**AND WHEREAS**, pursuant to the *Municipal Government Act*, R.S.A. 2000, c M-26, and amendments thereto, Council may pass a bylaw for the establishment of fees for licenses, permits and approvals as established by Council.

**AND WHEREAS**, Yellowhead County wishes to establish a fees, rates and charges bylaw.

**NOW THEREFORE**, the Council of Yellowhead County in the Province of Alberta, duly assembled, hereby enacts as follows:

**1. TITLE:**

1.1. This Bylaw shall be cited as the Yellowhead County "Fees Bylaw."

**2. APPLICATION:**

2.1. This bylaw establishes the rates, fees and charges for certain goods and services provided by Yellowhead County.

2.2. This bylaw and the attached schedules will be reviewed as required, and amendments to any of the rates and fees must be made by bylaw of Council in accordance with section 191(2) of the *Municipal Government Act*.

2.3. All fees, fines, rates and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this Bylaw.

**3. FEES:**

3.1. The fees and rates are established in the attached Schedules "A" through "J" and form part of this Bylaw:

- Schedule A Administration Fees
- Schedule B Campground Fees
- Schedule C Community Services & Program Fees
- Schedule D Pool Fees
- Schedule E Facility Rental Fees
- Schedule F Agricultural Services Fees
- Schedule G Development and Subdivision Fees
- Schedule H Transportation Services Fees
- Schedule I Rural Address Fees
- Schedule J Sale of Retail Goods

3.2. The payment of all fees and charges must be received prior to the information or services being developed and provided.

#### 4. SEVERABILITY

4.1. Should any provisions of this Bylaw become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the bylaw, and the remainder shall remain in full force and effect as though such provision had not been included.

#### 5. REPEALED

5.1. That Bylaw 18.15 and any amendments thereto be and are hereby repealed.

#### 6. EFFECTIVE DATE

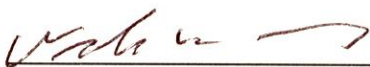
6.1. This bylaw shall come into force and effect on the third and final reading thereof.

READ the first time this 23 Day of April A.D., 2024

READ a second time this 23 Day of April A.D., 2024

READ a third time this 14 Day of May A.D., 2024

SIGNED this 14 Day of May A.D., 2024



\_\_\_\_\_  
Mayor, Wade Williams



\_\_\_\_\_  
Chief Administrative Officer, Luc Mercier

**SCHEDULE "A"**  
**Administration Fees**

GST (I – Included, E – Exempt, T – tax applicable & charged over & above price shown)

DESCRIPTION	Additional Details	PRICE	UNIT	GST
Tax Search		\$15.00	each	E
Tax Certificate		\$30.00	each	E
Tax Recovery Notification or Lien		\$50.00	each	E
Penalty on delinquent Accounts Receivable	1.5% compounded monthly			E
NSF charges		\$20.00	each	E
Photocopies 8 1/2 x 11 pages:	Black/White	\$0.25	page	T
	less than 5 pages	Free	page	
	Colour	\$0.75	page	T
Printed copies of Planning Documents:	Land Use Bylaw	\$100.00	each	T
	Municipal Development Plan	\$40.00	each	T
	Intermunicipal Development Plan	\$40.00	each	T
Electronic copies of Planning Documents	On USB	\$15.00	Each USB	T
Landowner Maps:	Maps 1 - 6	\$25.00	each	T
Assessment Complaints:				
	Local Assessment Review Board	\$50	Per tax roll	E
	Composite Assessment Review Board	\$100	Per tax roll	E
USB thumb drive		\$15.00	Each	T
FOIP Requests:				
All fees relating to FOIP requests will be charged in accordance with <i>Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c F-25</i>				



### SCHEDULE "B" Campground Fees

GST (I – Included, E – Exempt, T – tax applicable & charged over & above price shown)

DESCRIPTION	Additional Details	PRICE	UNIT	GST
Reservation fee	Non-refundable	\$12.00	Per site	I
Reservation change fee		\$5.00	each	I
Bear Lake Park:				
	Reservation – 4 nights minimum charge	\$20.00	Per night	I
Shining Bank:				
	Reservation – 4 nights minimum charge	\$20.00	Per night	I
Long Lake				
		\$20.00	Per night	I
Jerry Vanderwell Memorial Park				
		\$20.00	Per night	I
Nojack Recreation Area				
		\$20.00	Per night	I
Beta Lake				
		\$20.00	Per night	I
Seasonal sites from May 15 to Sept 15				
	Campground operator on site	\$1,350.00	season	I
	No campground operator on site	\$1,110.00	season	I

### SCHEDULE "C" Community Services & Program Fees

GST (I – Included, E – Exempt, T – tax applicable & charged over & above price shown)

DESCRIPTION	Additional Details	PRICE	UNIT	GST
<b>Home Support Services - FCSS</b>				
To be based on the annual income level from Line 150 of the Notice of Assessment				
Income:				
	\$26,680 and under	\$8.00	hour	E
	\$26,681 – \$31,080	\$15.00	hour	E
	\$31,081 – \$50,720	\$20.00	hour	E
	Over \$50,720	\$25.00	hour	E
<b>Programs &amp; Events</b>				
	Virtual, Registered and Drop-In Programs & Events	Variable		I
<b>Summer Camps</b>	per person	\$5.00	Day	I
<b>Community Initiatives</b>				
Evansburg Community Garden Plots	Per plot	\$20	Annually	I
<b>Heritage Programs and Events</b>				
	Registered & Drop-In Historical and Culture Tours, Programs & Events	Variable		I
<b>Community Use Equipment User Fees</b>				
Item				
	Snowshoes	\$10	Per week	I
	Cross Country Skis	\$30	Per week	I

### SCHEDULE "D" Pool Fees

GST (I – Included, E – Exempt, T – tax applicable & charged over & above price shown)

DESCRIPTION	Additional Details	PRICE	UNIT	GST
<b>Green Grove Swimming Pool</b>				
<b>Admission</b>				
Daily Pass:				
	Age 0-5	Free	person	I
	Child 6-12	\$ 4.00	Person	I
	Student 13-17	\$ 5.00	Person	I
	Adults 18-64	\$ 6.00	Person	I
	Seniors 65+	\$ 5.00	Person	I
	Family	\$15.00	Family	I
	Aquafit	\$ 7.00	person	I
Punch Card:				
	Age 0-5	Free	Per card	I
	Child 6-12	\$36.00	Per card	I
	Student 13-17	\$45.00	Per card	I
	Adults 18-64	\$54.00	Per card	I
	Seniors 65+	\$45.00	Per card	I
	Family	\$135.00	Per card	I
	Aquafit	\$63.00	Per card	I
Season Pass:				
	Age 0-5	Free	Per pass	I
	Child 6-12	\$72.00	Per pass	I
	Student 13-17	\$90.00	Per pass	I
	Adults 18-64	\$108.00	Per pass	I
	Seniors 65+	\$90.00	Per pass	I
	Family	\$200.00	Per pass	I
	Aquafit	\$125.00	Per pass	I
Swimming Lessons				
	Preschool	\$40.00	Per set	I
	Swim Kids Levels 1 through 6	\$45.00	Per set	I
	Swim Kids Levels 7 through 10	\$50.00	Per set	I
	Bronze Cross	\$100.00	Per set	I
	Bronze Medallion	\$125.00	Per set	I
	National Lifeguard	\$300.00	Per set	I
Private Lessons (max of 3 people)				
	1 <sup>st</sup> person	\$25.00	30 mins	I
	Each additional person	\$10.00	Per person	I
Pool Rentals				
	Private rental	\$60.00	1 hour	I



**SCHEDULE “E” - Continued  
Facility Rental Rates**

GST (I – Included, E – Exempt, T – tax applicable & charged over & above price shown)

DESCRIPTION	Additional Details	PRICE	UNIT	GST
<b>Wildwood &amp; District Recreation Complex:</b>				
Upstairs (incl. lounge, playroom, kitchen, etc.)				
	Half day	\$100.00	3 hours	T
	Full day	\$200.00	day	T
	Weekend (Fri-Sun)	\$400.00	weekend	T
Downstairs Meeting Room				
	Half day	\$50.00	3 hours	T
	Full day	\$100.00	day	T
Downstairs Kitchen (incl. viewing area)				
	Half day	\$75.00	3 hours	T
	Full day	\$150.00	day	T
	Weekend (Fri-Sun)	\$300.00	weekend	T
Upstairs Kitchen & Lounge				
	Half day	\$75.00	3 hours	T
	Full day	\$150.00	Per day	T
	Weekend (Fri-Sun)	\$300.00	weekend	T
Ice Surface				
	First Hour	\$100.00	hour	T
	Every additional hour	\$50.00	Hour	T
	Full day	\$375.00	day	T
	Weekend (Fri-Sun)	\$1,000.00	weekend	T
Entire Facility				
	Full day	\$750.00	Per day	T
	Weekend (Fri-Sun)	\$1,500.00	weekend	T
<b>Miscellaneous:</b>				
	Coffee supplied	\$1.00	Per person	T
	Cookies/donuts supplied	\$2.00	Per person	T
<b>Gunner Rehn Park: (incl. kitchen &amp; bathrooms)</b>				
Ball diamonds/Grounds	Per day	\$150.00	Per day	T
	Weekend (Fri-Sun)	\$300.00	weekend	T
Damage Deposits				
	Daily	\$250.00	Per day	T
	Weekend	\$1,000.00	weekend	T
No damage deposit is required for meeting rentals.				

### SCHEDULE "F" Agricultural Services Fees

GST (I – Included, E – Exempt, T – tax applicable & charged over & above price shown)

DESCRIPTION	Additional Details	PRICE	UNIT	GST
<b>Rental Equipment:</b>				
Boomless sprayer (pull type)	With handgun	\$20.00	Per day	T
Damage Deposit		\$250.00		
Estate sprayer (pull type)	With handgun	\$15.00	Per day	T
Damage Deposit		\$150.00		
ATV sprayer	With handgun	\$10.00	Per day	T
Damage Deposit		\$100.00		
Backpack weed sprayer		\$5.00	Per day	T
Damage Deposit		\$50.00		
<b>Weed Control:</b>				
Administration of Weed Notices	10% of remediation expense to a maximum of \$1000.00	As calculated		
Administration of Pest Control Notices	10% of remediation expense to a maximum of \$1000.00	As calculated		
Appeal of Weed Control or Pest Control Notices		As per legislation		
<b>Programs and Events</b>				
	Virtual, Registered, & Drop-In Programs, Workshops, and Events	Variable		I



### SCHEDULE "G" Development & Subdivision Fees

GST (I – Included, E – Exempt, T – tax applicable & charged over & above price shown)

DESCRIPTION	Additional Details	PRICE	UNIT	GST
<b>Development fees:</b>				
	Residential (Permitted)	\$150.00	each	E
	Commercial / Industrial (Permitted)	\$300.00	each	E
	Application for Development without Permit	2x application fee		
	Discretionary Permit Fee Plus, the standard development fee	\$50.00	each	E
	Variance Plus, the standard development fee	\$50.00	each	E
<b>Appeal</b>	Stop Order, Development, Subdivision	\$500.00	each	E
<b>Home Occupation</b>		\$200.00	each	E
<b>MDP/LUB/ASP Amendment</b>	Per document	\$1,000.00		E
<b>Compliance Letter</b>	per property	\$150.00	each	E
<b>Road Closures:</b>	Application	\$200.00	each	E
	Endorsement	\$350.00	each	E
<b>Subdivision Fees:</b>	Application Fee	\$600.00	each	E
	Per lot created	\$50.00	per lot	E
	Endorsement Fee before registration	\$50.00	per lot	E
	Time Extension request	\$250.00	each	E
<b>Area Structure Plan</b>	Application 50% refund if 1 <sup>st</sup> reading unsuccessful	\$2,000.00	each	E
<b>Conceptual Plan</b>		\$1,000.00	each	E
<b>Other:</b>	Environmental Assessment Review Letter	\$200.00	each	E
	Encroachment Agreement	\$250.00	each	E
	Letter of Concurrence	\$300.00	each	E

**All fees in Schedule G are owed with no money back regardless of the outcome unless specifically stated.**

### SCHEDULE "H" Transportation Fees

GST (I – Included, E – Exempt, T – tax applicable & charged over & above price shown)

DESCRIPTION	Additional Details	PRICE	UNIT	GST
<b>Dust Suppressant</b>	<b>Calcium Chloride</b>			
	200-meter application Per occupied dwelling	33% of last year's cost	each	E
	Any other application	100% of last year's cost	each	E
<b>Approach Application Inspection</b>	Standalone Applications without a permit	\$150.00	each	E
	<ul style="list-style-type: none"> <li>• Inspection to confirm location</li> </ul>			
	<ul style="list-style-type: none"> <li>• Final inspection of dirt works</li> </ul>			
	<ul style="list-style-type: none"> <li>• Inspection upon completion</li> </ul>			
	1 <sup>st</sup> additional inspection	\$200	each	E
	2 <sup>nd</sup> inspection	\$300	each	E
	All subsequent inspections	\$400	each	E
<b>Other</b>				
Road Crossing Agreement		\$100	each	E

**SCHEDULE "I"**  
**Rural Address Fees**

GST (I – Included, E – Exempt, T – tax applicable &amp; charged over &amp; above price shown)

<b>DESCRIPTION</b>	<b>Additional Details</b>	<b>PRICE</b>	<b>UNIT</b>	<b>GST</b>
<b>Signage</b> (Payable at endorsement stage)				
• Subdivision Plan sign	2.5m x 1.2m required by bylaw	\$3,000.00	each	E
• Small Subdivision sign	Required by bylaw	\$425.00	each	E
• Subdivision Lot sign	Required by bylaw	\$45.00	each	E
<b>Rural address sign</b>		\$90.00	each	E



**SCHEDULE "J"**  
**Sale of Retail Goods**

GST (I – Included, E – Exempt, T – tax applicable &amp; charged over &amp; above price shown)

DESCRIPTION	Additional Details	PRICE	UNIT	GST
Promotional Items		At cost	each	T