



Cemetery Maintenance

Grant Application

Yellowhead County has grant funding available to cemetery operators who maintain a cemetery in the County. Applicants are encouraged to call the County contacts listed at the bottom of this page with any questions regarding the grant application process.

Grant Criteria:

1. Eligible costs include but are not limited to
 - grass cutting
 - landscaping
 - insurance
 - lawn mower gas
 - septic pump-outs
 - staffing (including volunteer labour)
2. There must be a clearly defined financial need for operational support.
3. A financial statement of the previous year must accompany the application.
4. The applicant must demonstrate self-help in the maintenance of the cemetery by providing a minimum of 50% of the costs of maintenance either through contribution of monies or volunteer labour, materials or equipment. Labour will be calculated at \$15 per hour and donated equipment with an operator at \$30 per hour.
5. Maximum funding from Yellowhead County cannot exceed 50% of the total maintenance cost to a maximum of the total actual paid expenditures.
6. An active cemetery must have a Final Certificate of Approval and must be open for burials to the general public of the local community or Yellowhead County residents to receive funding.
7. An inactive cemetery is not required to provide a Final Certificate of Approval.
8. An eligible cemetery cannot restrict the use of the cemetery to a particular religious or ethnic group to be eligible for funding support.
9. Major maintenance or capital expenditures will not be considered under this grant category.
10. The grant deadline for the Cemetery Maintenance Grant will be June 30th for funding in that given year.
11. Funding will be processed by administration up to the maximums allowed by the policy.
12. Funding requests above the maximums allowable will be prepared for Council review and decision.
13. All grant applicants shall:
 - Provide a complete application, including previous year financial statement.
 - Provide accounting for the funding received as required.
 - Receive no further grants until outstanding accounting is completed.

Send completed application to:
Cemetery Grants
Heritage Coordinator
2716-1st Ave., Edson, Alberta, T7E 1N9
or by email @ msharman@yhcounty.ca

Have questions? Reach out at
Phone: 780-325-3782 or
Toll Free: 1-800-665-6030

Application Checklist:

- ☐ Societal Annual Return
- ☐ Previous Year's Financial Statment
- ☐ Completed and Signed Application Form



Cemetery Maintenance Grant Application

Name of Cemetery: _____
Name of Society: _____
Contact Person: _____
Email Address: _____
Phone Number: _____
Legal Land Location: _____
Land Owner: _____
Mailing Address: _____
Society Corporate Access #: _____
Chairperson: _____
Address: _____
Phone: _____
Vice Chairperson: _____
Address: _____
Phone: _____
Treasurer: _____
Address: _____
Phone: _____

Declaration of Officers:

In making this application, we, the undersigned officers of the above named Society, hereby represent to Yellowhead County and declare that, to the best of our information and belief:

- The information provided is truthful and accurate.
- The application is made on behalf of the application Society with its full knowledge and consent.

Dated at _____, Alberta, this _____ day of _____, 202 ____

Signature of Chairperson

Signature of Treasurer



Cemetery Maintenance Grant Application

1. Is your cemetery active (accepting burials) or inactive? _____
2. If yes, how many interments were completed in the past year? _____
3. How many existing burials are in the cemetery? _____
4. Are there any restrictions on who can be buried in the cemetery? _____
5. Are you submitting your application using:
☐ Previous year's actual expenditures
☐ Current year estimated expenditures
6. Please describe the work being applied for in this grant

*Please note:

Cemeteries are strongly encouraged to follow these funding limits in their application:

\$2500 total grant request
Active cemeteries with over 200 burials

\$1500 total grant request
Active cemeteries with over 100 burials

\$1000 total grant request
Active cemeteries with less than 100 burials

\$500 total grant request
Inactive cemeteries



**Cemetery Maintenance
Grant Application
BUDGET**

Donated Labour and Materials

Volunteer Labour and Equipment @ \$30/hr x hours

Volunteer Labour @ \$15/hour x hours

Total In-Kind Contributions:

A

Paid Expenditures

Total Paid Expenditures

B

Total In-Kind and Paid Expenditures (A+B)

C

Grant Request*

**Grant request cannot exceed 50% of Line C*

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