



POLICY 7100.02

Recreation, Parks and Culture Grants

Department: Parks & Recreation

Effective Date: April 4 2008

Authority: Council

STATEMENT

Yellowhead County will have funding available to support Community Groups delivering recreation, parks, and cultural services for the benefit of County residents, recognizing that Yellowhead County's priorities for these functional areas may differ from the priorities of other funding agencies, including neighbouring municipalities.

PURPOSE

The Recreation, Parks, and Culture Grants Policy clarifies the eligibility criteria for grants from Yellowhead County and authorization delegated by Council to the Yellowhead County Recreation Board and to Administration to review and approve applications for funding.

DEFINITIONS

Community Groups mean registered non-profit societies, associations, etc., engaged in community-building activities.

Council means the duly elected officials of Yellowhead County.

Home Municipality means the municipality in which the facility, program, event, or service that is the subject of a grant application will be located.

Out-of-Bounds Groups means Community Groups delivering or operating recreation, parks, and culture facilities, programs, events, and services physically located outside the municipal boundaries of Yellowhead County but benefitting Yellowhead County residents.

Recreation Board means the Yellowhead County Recreation Board appointed by Council to advise Administration and Council regarding goals, strategies, and action in recreation, parks, and cultural services.

GUIDELINES

1. General Principles

- 1.1. The process of providing grant funding will be transparent, open, sustainable, and accountable.

- 1.2. Funding will be provided only within the Council-approved limits of the annual operating budget.
- 1.3. Out-of-Bounds Groups' eligibility for grants is contingent on:
 - 1.3.1. The Home Municipality having a current policy or an agreement with Yellowhead County allowing County Community Groups to apply for support from that Home Municipality for facilities, programs, events, or services that benefit its residents; and
 - 1.3.2. The Yellowhead County grant provided to the Out-of-bounds Group is matched by confirmed monetary funding from the Home Municipality.

2. Responsibilities

2.1. Council

- 2.2. The Recreation, Parks, and Culture Grants Policy will be reviewed every five years and amended where necessary.
- 2.3. The budget for funding to recreation, parks, and culture organizations will be reviewed on an annual basis and will provide for the following grants:
 - 2.3.1. Program/Event Grant
 - 2.3.2. Community Hall Operational Grant
 - 2.3.3. Outdoor Amenity Operational Grant
 - 2.3.4. Community Hall/Outdoor Amenity Capital Assistant Grant
 - 2.3.5. Recreation and Culture Initiatives Fund
- 2.4. Applications for grants in amounts exceeding the approval authority of the Yellowhead Recreation Board and Administration will be considered by Council upon the Board's recommendation; additional policy may apply.
- 2.5. Appeals regarding Recreation Board or Administration's decisions to award or deny grants will be heard at Council's discretion and only after the Recreation Board has first considered the appeal.

2.6. Management

- 2.6.1. Administration will implement and monitor the grant program.

2.7. Recreation Board:

- 2.7.1. The Recreation Board will review this policy every five years at minimum and provide recommendations for any amendments to Council.

