



# YELLOWHEAD COUNTY

## COMMERCIAL FACILITY MAINTENANCE SERVICES CONTRACTOR REGISTRATION

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TYPE OF BUSINESS: \_\_\_\_\_  
*(e.g. general contractor, electrical, HVAC, plumbing)*

NAME OF OWNER: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS EMAIL: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

WORKERS' COMPENSATION ACCOUNT N<sup>o</sup>: \_\_\_\_\_

INSURANCE COMPANY: \_\_\_\_\_ POLICY N<sup>o</sup>: \_\_\_\_\_

Years in Business	
Number of Employees	
Number of Service Vehicles	
Service Vehicle Rate (Hourly / Km)	
Labour Rate (Hourly)	
Technician Rate (Hourly)	
Apprentice Rate (Hourly)	
Minimum Service Charge	

The **OWNER** agrees to the **TERMS** and **CONDITIONS** of this **AGREEMENT** and has signed and dated this **DOCUMENT ACKNOWLEDGING ACCEPTANCE** of the **CONDITIONS**.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

ACCEPTED BY:

OWNER  
 NAME \_\_\_\_\_  
 (PLEASE PRINT)

YELLOWHEAD COUNTY  
 DIRECTOR OF INFRASTRUCTURE

\_\_\_\_\_  
 (SIGNATURE)

\_\_\_\_\_  
 (SIGNATURE)

**PLEASE SEE REVERSE SIDE FOR CONDITIONS**



## **AGREEMENT CONDITIONS**

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1. **THE OWNER SHALL PROVIDE SKILLED, WELL TRAINED STAFF WITH APPROPRIATE TRADE TICKETS.**
2. **THE OWNER SHALL PROVIDE WORKERS' COMPENSATION BOARD COVERAGE FOR ALL STAFF AND PERSONAL COVERAGE FOR OWNERS AND DIRECTORS.**
3. **RATES INCLUDE WORKER'S WAGES AND WORKER'S COMPENSATION COVERAGE.**
4. **MOBILIZATION AND DEMOBILIZATION WILL BE PAID BY THE COUNTY AS PER RATES SUBMITTED.**
5. **YELLOWHEAD COUNTY, IN THE ABSENCE OF ITS NEGLIGENCE, IS NOT RESPONSIBLE FOR ANY LOSS OR DAMAGE TO ANY EQUIPMENT OR SERVICE VEHICLES.**
6. **EQUIPMENT USED SHALL MEET ALL SAFETY REGULATIONS UNDER THE OCCUPATIONAL HEALTH AND SAFETY ACT.**
7. **THE OWNER MUST CARRY COMPREHENSIVE GENERAL LIABILITY INSURANCE AGAINST BODILY INJURY AND PROPERTY DAMAGE CLAIMS. COVERAGE MUST INCLUDE LIABILITIES ASSUMED UNDER WRITTEN CONTRACT. THE OWNER AGREES TO PROVIDE UPDATED POLICY INFORMATION IF ANY CHANGES OCCUR.**
8. **THE OWNER AGREES TO INDEMNIFY AND HOLD HARMLESS YELLOWHEAD COUNTY, ITS EMPLOYEES AND AGENTS FROM ANY AND ALL CLAIMS AND DEMANDS ARISING OUT OF OWNERS PERFORMANCE OF THIS AGREEMENT.**
9. **PROCESSING OF PAYMENT WILL COMMENCE UPON RECEIPT OF INVOICE.**
10. **IF THE OWNER DOES NOT ADHERE TO THE ABOVE CONDITIONS, YELLOWHEAD COUNTY SHALL HAVE THE RIGHT TO TERMINATE THIS AGREEMENT AT ANY TIME, WITHOUT PENALTY.**
11. **THIS IS TO CERTIFY THAT THE PROPERTY AND/OR SERVICES ORDERED OR PURCHASED BY YELLOWHEAD COUNTY ARE SUBJECT TO THE GOODS AND SERVICES TAX.**
12. **OWNER AGREES TO WORK FOR THE HOURLY RATES SUBMITTED.**