



Policy No.: 2000.04

<p>Topic:</p> <p style="text-align: center;">Fire Department Level of Service</p>	<p>Effective Date:</p> <p>August 28, 2007</p>
<p>Subject Area:</p> <p style="text-align: center;">Fire Services, Fire Operations</p>	<p>Approved By:</p> <p>RES 398-08-28-07</p> <hr/> <p>Date of Next Review:</p> <p>August 28, 2012</p> <hr/> <p>Date(s) Revised:</p>

Policy Statement:

Yellowhead County maintains a fire/rescue service to provide for the safety of its residents and visitors. The County Council is responsible for determining the Level of Service provided by each of the eight (8) Fire Districts administered directly by Yellowhead County. The District Fire Crews will respond within capacity of the stated Level of Service. It is understood that due to the vast geographical area and the nature of the volunteer fire service that response may be delayed or in extreme cases may not occur at all.

Council Philosophy:

- Council believes that the most cost effective and appropriate way to deliver Fire, Rescue and many other emergency services is through the use of community based volunteers
- Yellowhead County Council is ultimately responsible to set the Level of Service.
- Yellowhead County believes that the fire service must be appropriately resourced and trained to the Level of Service determined.

Council Guidelines:

1. County Council will determine and adopt the level of emergency fire/rescue service that each fire district will be authorized to provide within Yellowhead County.
2. The Level of Service Policy will be reviewed periodically and Council will have the option of adopting new levels of service or special operations (subclasses) for each district. Such a review may result in an amendment to this policy or managerial guidelines.
3. The Level of Service Policy is a means of controlling costs and managing emergency priorities. Council can add or remove any element of service level and will be completing its due diligence by reviewing and determining the appropriate level of service to be provided.



Managerial Guidelines:

1. The levels of service classifications are listed on Schedule "A" Attached, which may be amended from time to time considering all contributing, factors.
2. The existing Levels of Service are Recorded in the "Standard Operating Guidelines Binder" along with the desired level of service the districts are working towards.
3. To establish, enhance or change a Fire Service requested by; Council the public or by the existing Fire Service, some or all of the following process must be completed.

Step One

Application: Provide Council with the following items in the application.

- Type of fire service requested
- Distance from existing fire services
- Population of the area
- Number of committed volunteer fire fighters
- Level of community commitment
- Call volume
- Cost of equipment, apparatus, training etc.
- Capital and annual operating costs
- Letter of commitment from existing responding Fire Service
- Other relevant information

Step Two

Council is to consider the criteria in step 1 and determine:

- is it feasible to establish a new fire service and to what level, or
- is it feasible to upgrade the existing fire service and to what level.

Step Three

Council may amend the Level of Service policy during the budget process or from time to time; identifying:

- the newly established Fire Service, or
- The increase in Level of Service of the existing fire service.

Step Four

The County Fire Chief will establish the appropriate SOP for the increased level of service.

Mayor

Date

Chief Administrative Officer

Date

**To be filed in the SOG binder**

District Department	Current operations undertaken*	Desired Level Of Service
Brule	Level 4 Subclass A, H1, M1, W2	Level 5** Subclass A, E2, H1, M1, W3
Cadomin	Level 3	Level 4 Subclass A, E2, H1, M1, W3
Robb	Level 4 Subclass E2, H1, M1, W2	Level 5** Subclass A, E2, H1, M1, W3
Marlboro	Level 3 Subclass H1, M1, W2	Level 4 Subclass A, E2, H1, M1, W3
Peers	Level 4 Subclass E2, H1, M1, W2	Level 5** Subclass E2, H1, M1, W3
Niton Junction	Level 4 Subclass E2, H1, M1, W2	Level 5** Subclass E2, H2, M1, W3
Wildwood	Level 4 Subclass E3, H1, M1, W2	Level 5** Subclass E3, H1, M1, W3
Pembina	Level 4 Subclass E3, H1, M1, W3	Level 5** Subclass B2, E3, F1, H1, M1, W3

* Subject to verification of all training and practice commitments being met.

**In order to maintain a level 5 service, live burn practice must be undertaken at least once annually.