

Rural Cemetery Special Project Grant Information and Application Package

Yellowhead County has grant funding available to community groups who are operating a cemetery in the County and require funding for special projects in the cemetery. Registered non-profit groups will be eligible to apply for funding up to a maximum of \$2500 for a Cemetery Special Projects Grant to assist with the non-operational cost for cemetery improvements. Applicants are encouraged to call the County with any questions regarding this grant application process.

Grant Criteria:

1. Eligible costs include but are not limited to such items as surveys, ground radar imaging, fencing, maintenance equipment and concrete leaders for headstones.
2. There must be a clearly defined financial need for Cemetery Special Project support.
3. A financial statement of the previous year must accompany the application.
4. The applicant must demonstrate self-help in the Special Project by providing a minimum of 50% of the costs of maintenance either through contribution of monies or volunteer labour, materials, or equipment. Labour will be calculated at \$15 per hour and donated equipment with an operator at \$60 per hour.
5. Maximum funding from Yellowhead County cannot exceed 50% of the total cost of the Special Project to a maximum of the total actual paid expenditures.
6. An eligible cemetery cannot restrict the use of the cemetery to a particular religious or ethnic group to be eligible for funding support.
7. Annual maintenance will not be considered under this grant category.
8. The application deadline for Cemetery Special Project Grants will be September 30th of any given year with approved funding being issued in the following year.
9. County Council will consider all grant applications and will budget funding in the upcoming year for those projects approved.
10. All grant applicants shall
 - a. Provide a complete application, including previous year financial statement.
 - b. Provide accounting for the funding received as required.
 - c. Receive no further grants until outstanding accounting is completed.

Send completed applications to:

Cemetery Grants
Yellowhead County
2716-1st Ave
Edson, AB T7E 1N9

Email: cread@yellowheadcounty.ab.ca
Fax: 780-325-3783
Phone: 780-325-3782 or 1-800-814-3935

Cemetery Special Projects Grant Application

Name of Cemetery _____

Name of Applying Organization _____

Mailing Address _____ Email _____

Society/Cemetery Corporate Access # _____

Legal Land Location _____ Legal Land Owner _____

Executive and Board Members

Position	Name	Address	Phone	Email
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Declaration of Officers

In making this application, we the undersigned officers of the above named organization, hereby represent to Yellowhead County and declare that, to the best of our information and belief:

1. The information provided in this application is truthful and accurate.
2. The application is made on behalf of the _____ (Name of Organization)

Dated at _____, Alberta, this _____ day of _____, 20 _____

_____	_____	_____	_____
Signature of Chairperson	Printed Name	Phone	Email

_____	_____	_____	_____
Signature of Treasurer	Printed Name	Phone	Email

Cemetery Special Projects Grant Application (continued)

1. Is your cemetery active (accepting burials) or non-active (not accepting burials) _____
2. If yes, how many interments were completed in the past year? _____
3. How many existing burials are in your cemetery? _____
4. Identify restrictions, if any, on who can be buried in your cemetery. _____
5. Please describe the nature of your special project and what benefits it will provide to your cemetery and/or the community

Note: If you are using previous year's expenses for your application, you will not need to provide a further financial accounting of those expenses as your financial statement will verify your expenditures. If you are submitting your request based on current year's estimated expenses you will need to submit a year-end accounting of expenditures.

6. Expenditures

Donated Labour and Materials

\$ Amount

Volunteer Labour and Equipment @ \$30/hr _____

Volunteer Labour @ \$15/hr _____

Donated materials (list) _____

Total Donated Labour and Materials _____ (A)

Paid Expenditures

\$ Amount

Total Paid Expenditures _____ (B)

Total Donated and Paid Expenditures (Line A + Line B) _____ (C)

Grant request (cannot exceed 50% of line C to a maximum of Line B) _____ (D)

For Office Use Only

Facility Type	Category 1	Category 2	Category 3	Category 4	Initial
Approved Funding					
Council Resolution #					