

<p>Topic:</p> <p style="text-align: center;">Rental Equipment Policy</p>	<p>Effective Date: October 10th, 2008</p> <p>Approved By: RES 905-10-28-08 RES 085-03-25-14 RES 112-04-28-15</p>
<p>Subject Area:</p> <p>Agricultural Services</p>	<p>Date of Next Review: April 2019</p> <p>Date(s) Revised: April 28, 2015</p>

Policy Statement:

The Agricultural Service Board of Yellowhead County will provide select equipment for rent by Yellowhead County residents.

Definitions:

Agricultural Service Board - means the advisory committee that shall consist of five voting members; two of which shall be council members and three of which shall be members-at-large.

Council – means the municipal officials elected to represent the ratepayers of Yellowhead County.

Purpose:

To ensure agricultural producers have access to select equipment based on Agricultural Services Programs specific to Weed Control Act of Alberta.

Principles:

1. To provide select herbicide application equipment that will facilitate resident cooperation with weed control.
2. To ensure cost effectiveness of rental equipment.
3. To ensure rental equipment is maintained in a safe manner for resident use.

Council Guidelines:

1. Council will consider purchases for replacement or new herbicide application equipment as recommended by the Agricultural Service Board.

Agricultural Service Board Guidelines:

1. The Agricultural Service Board will review policy every five years for Council approval.



Managerial Guidelines:

Equipment Purchases

1. Requests for replacement or new herbicide application equipment will be reviewed by the Agricultural Service Board and a recommendation made to Council.
2. The Agricultural Service Board shall consider the following in recommending purchases for replacement or new herbicide application equipment:
 - a. Equipment required assisting Agricultural Services to meet its program objective.
 - b. Maintenance requirements of equipment.
 - c. Availability by private rental agents in the County.
 - d. Potential of cost recovery through rental rates.
3. Equipment will be purchased only after a tender or comparative pricing process.

Equipment Maintenance

1. All rental equipment currently held by Yellowhead County will be maintained for resident use.
2. A capital equipment life cycle plan shall be maintained and will form the basis of rental equipment maintenance plan.
3. Equipment will be inspected semi-annually and any equipment deemed in need of repair will be removed from service until the repair work is complete.

Equipment Rental


1. The County shall utilize rental agents to provide resident access to the equipment.
2. The Agricultural Service Board shall review the rental agreement(s) every three years and the terms of that agreement shall be part of this policy.
3. Equipment rental rates will be reviewed a maximum of every three years.
4. The rental agents may establish waiting lists for people wishing to rent equipment.
5. Renters of equipment shall be residents of Yellowhead County.
6. Renters will assume all risks associated to renting the Agricultural Service Board equipment.
7. Renters will thoroughly clean the equipment as per the rental agreement.
8. If the equipment is not cleaned to the standard of the agreement, a portion of the deposit may be applied for cleaning to the above standards.
9. Agricultural Services shall promote the Rental Equipment Program through advertising and signage.

Cross Reference to Other Policies and Bylaws:

Policy #63.04 is rescinded with the adoption of this policy.



Jack Ramme, Chief Administrative Officer



Date